

Button Factory Arts Holiday Arts Market 2022 Information for Vendors

Button Factory Arts is looking for unique, handcrafted works in clay, glass, fabric, metal, wood, and more. All items must be handmade by the applicant.

TO APPLY:

Please send an email submission to the Head of Operations at operations@buttonfactoryarts.ca with the following information:

- Name
- Contact Information - email and phone number
- Types of Items
- Short Description of Items
- Price Range of Items
- Number of Items to be Sold
- Size of Items
- Photos of Vendor Work

LOCATION

Our Holiday Arts Market is hosted in the Button Factory Arts building, located at 25 Regina St. S. Waterloo. Items will be on display in the first floor gallery. The first floor can be accessed by the front door stairs or the side accessibility ramp.

MARKET DATES & TIMES

The Holiday Arts Market runs from November 19 to December 17. The Arts Market is open to the public during our open hours:

Tuesdays/Wednesdays/Thursdays: 10am - 5pm

Saturdays: 10am - 3pm

JURYING

To ensure a variety of selection of handmade goods, artisans will be chosen based on originality of design, quality of work, and size of work (due to limited space). Applicants will be contacted after Button Factory Arts has made a decision.

SALE & PARTICIPATION FEES

All aspects of the sale are handled by Button Factory Arts staff and volunteers. Vendors are not required to be present at the Art Market. However, vendors are welcome to volunteer at the front desk or help wrap sales. Staff will also handle work display and arrangement.

Button Factory Arts collects a 30% commission on all sales.

PRICING

Vendors are also responsible for all pricing of their work. All items for sale MUST arrive with a tag on each item that has the vendor's name and price of the item. Prices must be rounded up to the nearest dollar. "Group" pricing (i.e. "3 for \$10") is not allowed.

WORK DROP-OFF DATES & TIMES

Vendors must bring their items to the Button Factory Arts building at 25 Regina St. S. Waterloo on one of the following dates and times.

Drop-off: November 8th - 10th, 11am - 3pm
November 15th - 17th, 11am - 3pm

If you cannot make these dates, please get in touch with us as soon as possible to make alternative arrangements.

Unsold items will stay on the premises until after the holidays.

Unsold Item Pick-up: January 17th - 19th, 10am - 4pm
January 21st, 10am - 2pm

SECURITY

Every effort will be made to keep items secure, however, Button Factory Arts will not be responsible for any lost, broken, or stolen items. Artisans should take this into consideration when choosing items.

PAYMENT

Payment will be completed by cheque and sent to vendors by the end of January.